3D Print Job Submission Form

Reminders: 3D Printing Project Requirements

Project must not exceed a build space of 110mm x 110mm x 110mm AND take less than 10 hours to print.
(Please note: This is the hard limit of what is possible, not just a rule.)

The Library's 3D printer may be used for lawful purposes only. The public will not be permitted to use the Library's 3D printer to create material that is:

- Prohibited by local, state, or federal law.
- Unsafe, harmful, dangerous or poses an immediate threat to the well-being of others (Such use may violate the terms of use of the manufacturer)
- Obscene or otherwise inappropriate for the Library environment
- In violation of another's intellectual property rights. For example, the printer will not be used to reproduce a material that is subject to copyright, patent or trademark protection.

How to Submit your Project:

1. Complete this form and email it to Moriah Churchill at mchurchill@newport.lib.nh.us

2. Attach your project file to your email. Acceptable formats include: **.stl**

OR Include the link to the project you found on the "Thingiverse" at https://www.thingiverse.com/

Notice: We will need to "slice" the project file using CURA software at the library. During this stage, we may need to make adjustments to your project to ensure correct printing or printing at an optimal scale.

3. Choose a color for your project:

Light Green   **Orange**   **Dark Green**   **Dark Blue**

4. Printing projects costs money—it uses our environmentally-friendly PLA plastic filament, takes up staff time, and creates wear and tear on our machine. In order to keep this service running, 3D printing costs 1$ per hour or partial hour. Do you agree to pay between 1 and 10 dollars depending on how long your project will take? We will confirm the exact price before printing. _____

5. Contact Information

Name: _____

Phone Number: _____

7. Other comments, questions or instructions may be included in the email body or below.

We'll be in touch shortly! Projects will be printed on a first-come, first-serve basis and according to the discretion of the librarians. We reserve the right to adjust projects for printability to refuse projects that violate our policy.