**Richards Free Library Board of Trustees**

The Richards Free Library

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Monday, March 27, 2023 7:30 p.m. at the library w/ zoom option

*Present: Boyle, Bridge, Kvetcovsky, Lovely, Menard, Urban, B. Wilmot (zoom), N. Wilmot (zoom), Wood, Fafara-Library Director*

1. Secretary’s Report-Minutes of 2/27/2023 (previously emailed) (Menard, Kvetcovsky) Accepted as presented.
2. Treasurer’s Report (previously emailed) Feb includes the endowment income. Dividend income is $7000 below budget. Staff salaries are reduced by Local History position, staff are covering for the Asst. Librarian. ½ of the Youth Services position has a grant now identified. BCBS will be taken out by the Town at the end of the fiscal year.
3. LAC Reports (previously emailed) Expressed support for Roof Warrant.
4. Librarian Reports (previously emailed)
	1. Report: National Library Week is last week of April and there are many events planned. Tours will be done by Mo in “family friendly” mode and by Mindy and Andy for public. Justine reviewed the ToDo list from February and there has been good progress. A new inspection team will be looked for since Shakes to Shingles no longer provide this service.
	2. Statistics: Show busy success!
5. Old Business
	1. Warrant Article for roof: Deliberative session April 4, Town Meeting May 9th The draft letter was reviewed and edited and a pdf created. It was shared with all Trustees and Justine will share it with the LAC. It will be emailed to all patrons of both the Library and Arts Center.
	2. The Clothing Bin will be moved once the snow is gone and ground is dryer.
6. New Business
	1. Spring Clean up day- coincide with town Clean up day April 30th 9am. We will collaborate with the Rec Dept by posting the Green UP day in our newsletter and our social media.
7. Other Business:
	1. Preteens hanging out on the stairs need to be diverted to the porch and away from the main entrance. Bullying may be an issue and we need to address this. They intimidate older patrons and adults uncomfortable with these behaviors.
	2. The Asst Librarian is recovering well.
8. Adjournment: 8:50 (Wood/Menard)

Next Regular Meeting: April 24, 7:30pm on zoom

On the Calendar: Review trustee bylaws in April & Justine’s evaluation in May, Bullying Policy

**Respectfully Submitted,**

**Charen Urban, Secretary.**