*Present: M. Boyle, G. Hubert, B. Kvetcovsky, C. Thurlow, C. Urban, K. Wood, J. Fafara--Library Director Absent: V. Bridge, M. Lovely, T. Menard*

1. Secretary’s Report Minutes of 12/4/23 (previously emailed) (Hubert/Wood) Accept as printed. Unanimous.
2. Election of Officers: Matthew Boyle--President, Guenther Hubert--Treasurer, Charen Urban--Secretary. (Thurlow/Wood) Unanimous. Vice-chair tabled.
3. Treasurer’s Report (previously emailed) The year ended w/ $18,928 surplus. There was $52,000 total in grants. $15,000 General Operating from NHCF in Dec. $10,000 Malool Family Fund came earlier. Both can be repeated. Justine will send a report of our various grants.
4. LAC Report TBA
5. Librarian Reports (previously emailed)
   1. Narrative Report: There has been a lot of staff illness and covering for each other. One staff termination for cause. A previous page will cover temporarily. Previous applicants will be reviewed before the position is opened again.

Inventory is going slowly but with important work in fixing coding, removing shrinkage …

The LAC cupola is leaking, John of GDC has been told & will address it ASAP.

A community thank-you for the roof may be a good part of National Library Week.

* 1. Statistics: Close to pre Pandemic levels. A lot of building use, including supervised family visitation.

1. Old Business
   1. Plumbing update: 2 days with Library closed, one day with a 30 min. interruption. Invoice to come but there was no alert for unanticipated work.
   2. ’24-’25 town budget: Feb budget reviews are Thursdays in Feb, Delib session 4/2, Town Meeting 5/14 RFL presentation has not been scheduled.
   3. Strategic Plan review: Progress has been made in all of the areas planned for 202.. It is very user friendly to have our fund-raising button live on the website. Perhaps The Friends would like to have their membership as an option an option through; Justine will check with MIndy Thorpe. The Local History position will be shared by 2 current staff members.
   4. Hale Award: There has been no progress since December. The judges will work on this.
   5. Volunteer Tea: 2/29 at 4PM. Trustees are encouraged to bake. John Lunn will make tea. Justine tea sandwiches, etc.
2. New Business
   1. RFLAC Joint Committee: Matt will reach out to Pam LaFountain; Justine will reach out to Kate.
3. Adjournment 8:20 (Kvetcovsky/Thurlow) Unanimous.

Next Regular Meeting: Monday February 26th 7:30pm on zoom

On the Calendar: Review tech plan, Review building needs

Respectfully Submitted,

**Charen Urban**, Secretary