*Present: M. Boyle, V. Bridge, G. Hubert, B. Kvetcovsky, M. Lovely, C. Thurlow, C. Urban, K. Wood, J. Fafara—Library Director Absent:, T. Menard*

1. Secretary’s Report: Minutes of the 1/22/24 meeting (previously emailed)Accept as presented. (Thurlow/Wood) Unanimous.
2. Treasurer’s Report (previously emailed) -$15,000 due to 3 pay period month, upfront payment for annual memberships. Other Library Reimbursements are our purchase of NY Times on behalf of regional group of libraries, who then reimburse us.
3. LAC Report: Available for Review.
4. Librarian Reports (previously emailed)
   1. Narrative Report and Discussion:
      1. Staffing: Sally back, K. Coutu will end April 25, position will be posted mid-March, Page position has been posted.
      2. Teen Issues:
         1. Graffiti, both drawing and carving; there was a group meeting, there can be smaller meetings or one-on-one but all must attend a meeting. There is a 3 warning process with denial of privilege for 30 days. Board recommended a written suspension process.
         2. Drug Use: Strong suspicion, evidence may be a mandatory reporting situations. (Police or DCYF) It also matters whether an adult has provided substance. Recommend training for RFL staff.
      3. Suicide prevention training is scheduled for 3/8 with DHMC, other libraries attending. Board approved late opening late that day so all staff may attend the entire program.
      4. Camera for outside vision belongs to NPD. There are no internal cameras. An issue to think about?
      5. To be watched…. There is a bill requiring Libraries to provide parents who asks the books and services their child has used.
      6. Museum Passes are back—24 hour pass. Billings, VINS, Fells,
   2. Statistics: 3 year report is being developed so there is comparative data. “People counter” needs to be replaced.
5. Old Business
   1. RFL/LAC joint committee: Pam LaFountain is responsive to having a sub-committee of both Boards to deal with facilities issues… Perhaps quarterly plus as needed. Composition: 3 people from each board?
   2. Budget Presentation: Select Board had good questions, The entire Town budget was 7% increase and Board would like it pared to 3.5%. RFL request is 4% increase to add full time benefits for one position. Kyle Harris, of Garwood, NJ is the new Town Manager. He will meet Library Staff at 10:30 on 29th. Board members are invited.
6. New Business
   1. Building needs: 2nd Floor wiring, Justine will follow-up with GDC recommendations of possible electricians, LAC roof issue waiting for better weather
   2. Tech plan (Tabled until March)
7. Other Business
   1. Monica Wood will accept this year’s Hale Award, date TBA
   2. Election of Officers: Vice Chair: Marty Lovely (Thurlow/Kvetcovsky) Unanimous.
8. Adjournment: 8:38 Unanimous

Next Regular Meeting: Monday March 25th 7:30pm on zoom

On the Calendar: National Library Week & Town Meeting planning

Respectfully Submitted,

**Charen Urban**

Charen Urban, Secretary