

Richards Free Library Board of Trustees
Meeting of Monday, April 22, 2024 7:30 p.m. in person

Present: Boyle, Bridge, Lovely, Kvetcovsky, Thurlow, Urban, Hubert, Wood, Director Fafara

Absent: Menard

Secretary's Report: March 25, 2024 meeting (previously emailed). Motion to accept. (Thurlow/Lovely) Unanimous.

Treasurer's report: Hubert (previously emailed) A lot of dividend income in March - once a year. Propane is once a year. About the same as last year. The town locks in the rate. Solar discount has kicked in - the electric bill was lower. Starting to replace incandescent bulbs with fluorescent bulbs. Expenses in line with the budget overall.

LAC Report: Very busy over there - local artists opening event. Starting to take care of the bathroom ceiling leak. Town manager is coming to look at the potholes to assess the situation.

Librarian Report:

Staffing: Library aide not leaving - yay! Karen's replacement, Margie, working out well.

Building: Knock on wood

Summer: Cartoonist possibly coming

Taxes: Look for new accountant? Ours is no longer local. Everything is done virtually. Should we give our business locally? No right now. Ask around other libraries to see who they use. There are only 6 other non-profit libraries. Ours is already familiar with our special relationship with the town and the LAC.

Charitable Trust annual report fixed.

Programs going well. "Touch a truck" event at library on Rec Center event day - Saturday, June 22. Justine will let us know if she needs help for that day.

Town clean-up day on Sunday, April 28. Library clean-up at 9 am. Bring your own tools.

Number of out-reach patrons served went down. There was one less day this month. Janice would like to reach more people. Kyle will mention it in the town report. Janice is reaching out to Summercrest and Woodlawn.

4H event was very well attended. Bike repair workshop well attended.

National Library Week was good. Lower attendance than expected.

Karen's party is on Thursday, April 25, from 3-5pm. The Friends are doing a Kathan's gift card. The Trustees will also do a Kathan's card - drop off donations at the library.

Old Business:

Joint building committee - Pam, Ben and Mary for LAC and Barb, Calista and Matt, May 6, at 7:30 at the library. Justine will send out the memorandum of agreement for us all to review.

Justine's vacation request - Justine presented a spreadsheet of the numbers regarding the year after proposal. Motion to table to next month (Thurlow/Kvetcovsky)

New Business:

Trustee By-laws - Is there a limit on the number of meetings a trustee needs to attend? Sec 4 of Article 3 - Any trustee missing 3 or more consecutive meetings, without due cause, will be asked to resign.

Bench donation - A former patron's son would like to purchase a bench to have outside the library and to make a book donation. Justine will work with him to determine the details.

Library card policies shared at registration - Reviewed the language of the Polices publication regarding childrens' privacy. Matt and Justine will review.

Other Business:

Some discussion regarding teens having a verbal altercation in the library and the subsequent arrival of an angry grandparent.

Adjourned 9:10p. (Bridge/Wood) Next meeting May 22, 7:30 in person at the Library.

Respectfully Submitted,
Viki Bridge