

**Richards Free Library Board of Trustees**

**Monday, July 22, 2024 7:30 p.m. on Zoom**

*Present: M. Boyle, G. Hubert, B. Kvetcovsky, M. Lovely, C. Thurlow, C. Urban, K. Wood,  
S. Bernier, Interim Library Director Excused: V. Bridge*

1. Secretary's Report: Minutes of the 6/24/24 meeting(previously emailed) Motion to Approve: Lovely/ Kvetcovsky Unanimous
2. Treasurer's Report (previously emailed) Negative income because of the lower town appropriation since many annual deductions are made to the June check, ie. Building Insurance, Benefit Strategies, .... G. Hubert spoke with Town Finance Mgr P. Brown and our deductions will be monthly from now on. Budget disparities were discussed and Sally will follow up. Note that a \$10,000 transfer was made from the Rollins Fund to meet cash flow for payroll, etc. This will be repaid in two \$5000 increments, hopefully in August and Sept. Grants later in the year will come in to help meet a balanced budget for 2024.
3. LAC Report pending
4. Librarian Report (previously emailed): Sally finished the 2 remaining staff evals. 150+ children, teens and adults are participating in Summer Reading. Newsclapes will landscape the area for a donated bench, to be paid for by a benefactor. An Escape Room with a library theme is being set up for the 29th & 30th; 20 min for up to 8 people. Done by Molly, sign up on the website, quite full subscription already. This has led to a clean up of the Orange Room (teen room). The DiPaola Room will be next so it can return to use for children's programming. A Malool Family grant has been written to refurbish and paint these 2 rooms which had become catch-all storage.
5. Old Business
  - a. Approve library policies (previously emailed). The RFL Policies discussed in June were presented with corrections to typos and grammar. Motion to adopt the RFL Policies as presented. (Lovely/Hubert) Unanimous. Thank you Barb K. for proofreading!
  - b. Trustee appointment update. Discussion. One rejection. 2 positive possibilities, and one new idea. Charen will ask DL. Then we will plug candidates into the three openings (immediate, end of August and January.)
6. New Business
  - a. Library Festival August 24: Planning for breakfast/lunch on the porch. Much more set up Friday night was the major takeaway from last year. Charen will locate and circulate a revised chart. Please plug yourselves in or notify her what you can do.

7. Other Business

- a. Director search update: Matt, Charen and Barb reviewed 7 applications, including one from Sally Bernier, Interim Library Director. In general, few lacked community library experience. They also received a Letter of Support for Sally's candidacy signed by all of the staff. The Director Search Committee recommends that the search be ended and the position be offered to Sally Bernier. Motion to offer the position of RFL Library Director to Sally Bernier at a salary of \$66,000. M. Lovely/B. Kvetcovsky. Unanimous approval. Matt Boyle, President will speak with Sally.

*(Note: Matt spoke with Sally who accepted the position. She will inform RFL staff and LAC staff on 7/26.)*

8. Adjournment 8:34 Kvetcovsky/Hubert. So voted.

Next Regular Meeting: August 26th, 7:30 pm **on Zoom**

On the Calendar: Plan for the Hale Award Sept. 7th – Cocktail Party

Respectfully Submitted,

***Charen L Urban***

Charen L Urban, RFL Secretary